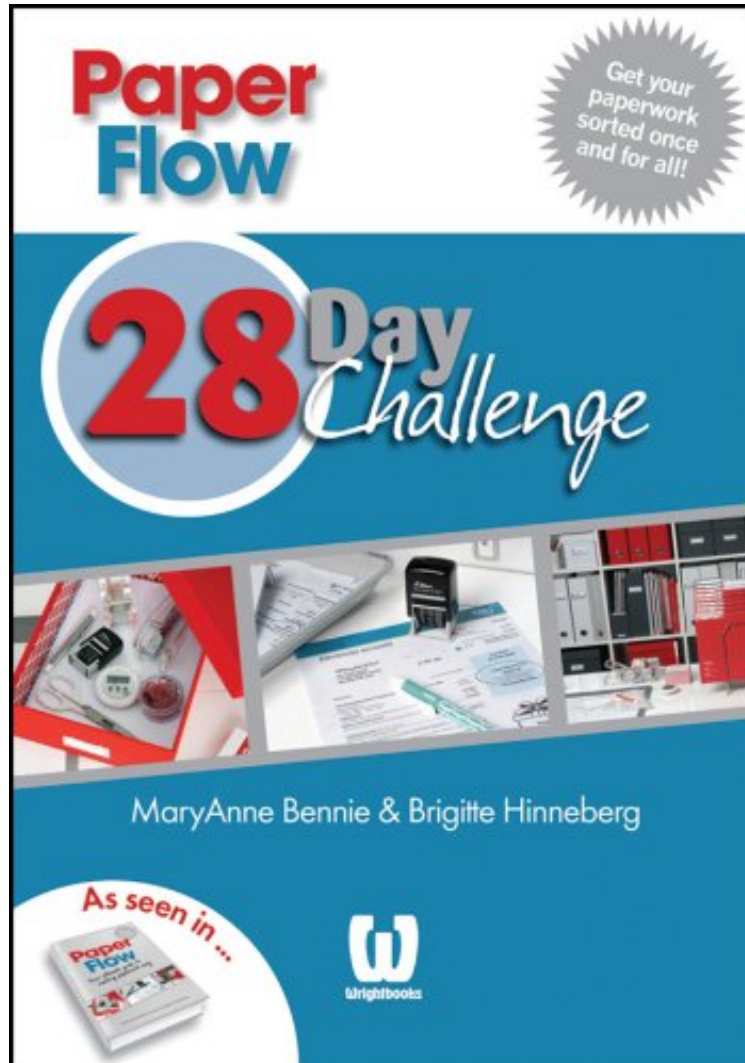


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## Paper Flow: 28 Day Challenge

MaryAnne Bennie, Brigitte Hinneberg  
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**MaryAnne Bennie, Brigitte Hinneberg : Paper Flow: 28 Day Challenge** before purchasing it in order to gage whether or not it would be worth my time, and all praised Paper Flow: 28 Day Challenge:

27 of 28 people found the following review helpful. A basic, step-by-step guide to organizing paper files (Kindle formatting review at the end)By Dawn S. MillerThis appears to be a workbook for the actual book--it keeps saying things like, "Refer to Chapter 3 of Paper Flow book"--but the instructions are basic and easy to follow. They cover your inbox, "action" files, reference files, archiving and outbox. Consistency is the key, and the authors give advice on streamlining the process and how much time per week to dedicate to it.The book contained a couple of typos, my favorite being, "Paper will continue to steam into your space," but it wasn't bad overall.My favorite line: "Eliminating our unnecessary paperwork will create space and energy, so turn up the music and get ready to lose that paper weight!"Kindle formatting 5/5It's only 366 locations, and the book really starts at location 136. Before that is an

introduction about what you'll accomplish with this system and "Your Contract of Commitment," which you're supposed to print out and sign (sounds like printable copies are online). Given that there are a lot of bulleted lists and pictures, the formatting is very good. UPDATE: FYI, this review shows up for both the short Kindle version and the 320-page paperback. 0 of 0 people found the following review helpful. Five Stars By Dee Dee The system is very simple but I had to read the chapters a couple times before I started. 3 of 10 people found the following review helpful. Worthless By Harold H. Delk Not worth bothering with even if it's free. A total waste of time. If I could give less than one star I would give it minus 10.

The Paper Flow 28-day Challenge will help you establish a system for managing all of your paper work. As featured in the best selling book Paper Flow, this system is a beautifully simple, tried and tested way to deal all the paper that enters our lives. The 28-day Challenge is your step-by-step guide to putting Paper Flow to work in any setting. The challenge includes a home-office makeover, how to tame your action paperwork, how to conquer your reference paperwork, and adopt a routine that will prevent any more paper piles again. Everybody will benefit from taking the Paper Flow 28-day Challenge: households, students, executives, home-based or mobile businesses, mums and dads, frequent travelers, retirees, empty-nesters and more!