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Manager's Answer Book: Practical Answers to More Than 200 Questions Every Manager Asks

Susan Benjamin
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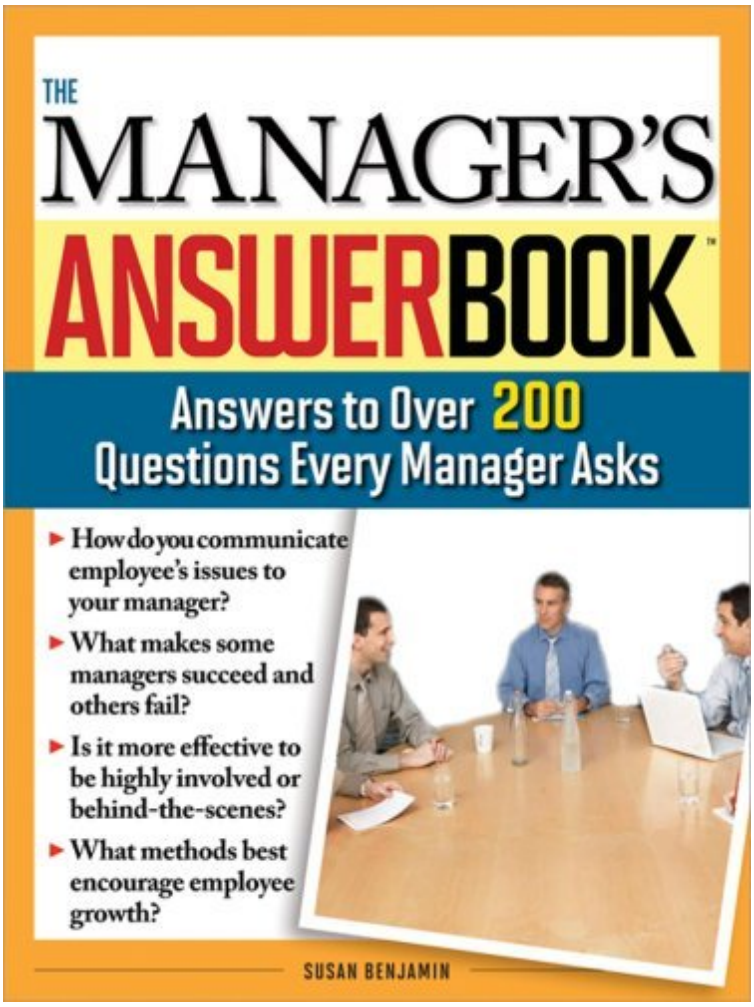

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Management issues frustrate managers and employees alike, consuming countless hours of productivity and taking a serious toll on morale and turnover.The Manager's Answer Book covers more than 200 common questions and issues for managers, ranging from the basics of how to be a manger to the subtle nuances of handling sticky situations. Questions include:-What makes some managers succeed and others fail?-Is it more effective to be highly involved or behind-the-scenes?-How do you communicate your employee's issue to your manager?-What is the best way to handle

an insubordinate employee?-What methods best encourage employee growth?An extension of the successful Answer Book series, The Manager's Answer Book is the resource every new and experienced managers will want to keep on hand.

About the AuthorSusan Benjamin, a consultant and management expert, has been helping businesses and other organizations improve for over 20 years. She has trained over 100,000 employees, and has appeared in The Wall Street Journal, The Chicago Tribune, USA Today and The New York Daily News. She lives in Washington, D.C.