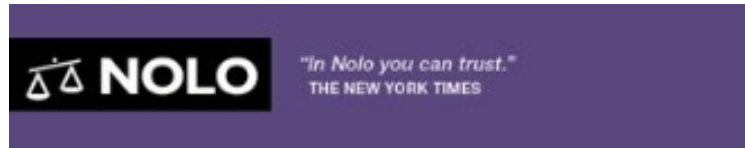


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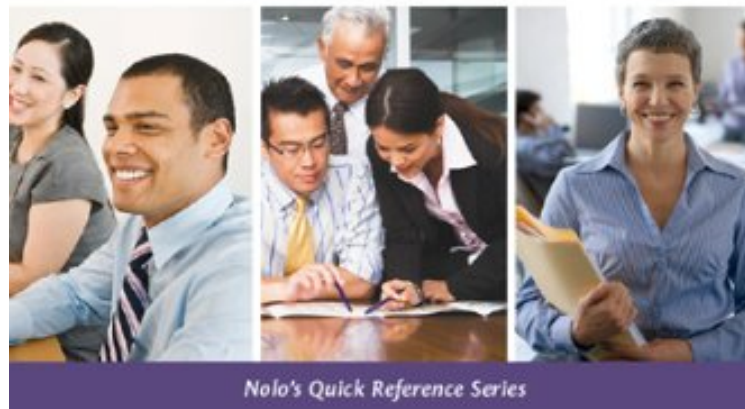


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About the Author Lisa Guerin is the author or co-author of several Nolo books, including *The Manager's Legal Handbook*, *Dealing with Problem Employees*, *The Essential Guide to Federal Employment Laws*, *Workplace Investigations*, and *Create Your Own Employee Handbook*. Guerin has practiced employment law in government, public interest, and private practice where she represented clients at all levels of state and federal courts and in agency proceedings. She is a graduate of Boalt Hall School of Law at the University of California at Berkeley.